



Date: July 19, 2004

From: Craig Myers, USEPA, Federal On Scene Coordinator (FOSC)  
To: USCG Pacific Strike Team (PST) Personnel  
Subject: Delineation of Responsibility and Authority for PST Personnel Supporting USEPA, Libby Asbestos Site (Stimson Mill), in Libby, Montana

1. Generally, this delineation only pertains to PST personnel assigned, and in TDY status, to this project. PST members assigned to this effort are to consider themselves FOSC Representatives on behalf of the designated USEPA FOSC, and shall conduct themselves accordingly. At least one PST member will be on site at all times when the contractor is at work.
2. Specific site related responsibilities are as follows:
  - a. Provide technical assistance and/or direction to contractor personnel to assure the safe identification, handling, storage, and transport of asbestos containing materials ('ACM') that are contaminated with the Libby Amphibole ('LA').
  - b. Provide site safety supervision and enforcement of HASP provisions.
  - c. Document PST costs and review contractor costs associated with the removal effort. Sign, for the FOSC, the contractor 1900-55 Daily Cost Forms. Monitor the ceiling, and notify the USEPA FOSC upon reaching 80%.
  - d. Maintain daily record of removal activities, and provide pollution reports (POLREPs) to the FOSC on a weekly basis. Ensure all decisions related to paragraph 3 below are captured in the daily record of activities.
  - e. Maintain a digital photo documentation of appropriate removal activities, and provide the FOSC with a compact disk compilation of all photos taken upon completion of the case.
  - f. Immediately report all injuries requiring medical attention, work stoppages beyond a few hours, or other significant events to the USEPA FOSC.
3. Specific removal site related authority is as follows:
  - a. Provide direction to contractor personnel, and make basic decisions related to paragraph 2 above.
  - b. Coordinate procurement of needed items as directed/approved by the USEPA FOSC.
  - c. Respond to routine media requests so long as they are positive in nature. All others require specific approval of the USEPA FOSC.
4. Do not hesitate to contact the USEPA FOSC for guidance and/or clarification of these provisions.

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